

Privacy & Cybersecurity Law Report

EDITORIAL GUIDELINES

The ***Privacy & Cybersecurity Law Report***, published by LexisNexis, is a monthly subscription journal that explores and analyzes current developments in privacy and cybersecurity law, including statutory and regulatory developments, case law, data breach prevention and response (including investigations), dispute resolution, and industry developments.

The ***Privacy & Cybersecurity Law Report*** covers topics of interest to attorneys and law firms, in-house counsel, corporate compliance officers, government agencies and their counsel, senior business executives, and anyone interested in privacy and cybersecurity law.

Published nine times per year, the ***Privacy & Cybersecurity Law Report*** delivers first rate analysis and commentary from the nation's top privacy and cybersecurity law practitioners on national and international privacy and cybersecurity law developments across the full spectrum of issues, including, but not limited to:

- Identity theft
- Data management and security
- Protecting institutions and individuals from hackers
- Cyberspace law
- Cyber terrorism
- Data mining
- Trends in consumer privacy
- Internet and media privacy
- Employee privacy rights
 - Legal limits on background checks
 - Electronic monitoring and surveillance
 - Investigations and drug testing
 - Use of medical records and other personal information
- Spyware guidance
- Financial institution privacy and data security developments
- Information-sharing among public and private companies
- Responding to subpoenas and requests for documents
- Transborder data flows
- Global privacy – the impact of other nation's laws and standards
- Government surveillance and access to personal data
- Insurance issues
- HIPAA
- Electronic health records
- Drone security
- The "Internet of Things"

The ***Privacy & Cybersecurity Law Report*** is largely written by outside authors, primarily lawyers. It has regular columns, including "Legislative Update," "Regulatory Update," "From the Courts," "International Perspectives," and "Industry News."

Articles should be, at a minimum, approximately 1,500 words or so in length, including endnotes; longer articles – including much longer articles – are welcomed.

We accept articles that have not been previously published. However, authors and columnists may reproduce their articles and columns, and place them on their Web sites, with attribution to and after publication in the *Privacy & Cybersecurity Law Report*.

Any privacy and cybersecurity law topic may be appropriate for an article for the *Privacy & Cybersecurity Law Report*, and any perspective may work.

An article may discuss a transaction or matter in which the author has been involved so long as the author clearly discloses the involvement to the Editor-in-Chief and includes a reference to that involvement in the author's bio.

In all instances, it probably is best to run an idea by the Editor-in-Chief before beginning to write; that way, we will not accept other articles on the same topic from someone else (unless perhaps the second author comes at the topic from a different angle).

All articles must be submitted via e-mail in Word, as an attachment. All charts, graphs, and tables should be typed or professionally typeset and must be submitted via e-mail.

Articles should not use extensive endnotes. Do not put citations in the text; rather, use endnotes only.

Articles should include a clearly written short author biography, author address, direct phone number, and e-mail address. Authors should provide a two or three sentence summary of the article.

Articles should be written in neutral, third-person voice. "You," "I," "We," and similar terms are discouraged.

Articles must appear as continuous prose, with full sentences. Outline format must be converted to ordinary paragraphs with transitional sentences. Authors' internal headings should not be relied on as the sole means of making points or transitions.

First reference to any persons should include full names. Authors are responsible for verifying correct spelling and titles. First references to entities should include the entity's full title, followed by the acronym (if any) that will be used throughout the rest of the article, in parentheses.

Excessive use of quotation marks should be avoided. They should not be used when referring to a few ordinary words of a speaker or writer. They are appropriate for coined phrases, but only those that are unfamiliar, and only on first reference.

Please let us know if you have any other questions on contributing to the *Privacy & Cybersecurity Law Report*, or if you would like to discuss a particular topic in greater detail.

Thanks for your interest!

For further information, please contact Steven A. Meyerowitz, the Editor-in-Chief, or Victoria Prussen Spears, the Editor, of the *Privacy & Cybersecurity Law Report*. They may be reached at:

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